

TO THE PARENTS

The school will not achieve its objective of imparting quality education unless the parents extend their unreserved co-operation. The early years of the child are the most formative ones and only the co-operative efforts of both the teachers and parents can help children to cultivate healthy habits and disciplined attitude towards life.

Parents are requested to help their children with small things at home and this will enable them to learn at school without fear or tears.

1. Help the child to bring the required books and exercise books daily to the school. These should be properly covered with brown paper, with the name, class and subject written with a pen. The brown paper should be changed when torn or untidy.
2. Check the child's school diary daily and take the writing of the teacher(s) seriously. Unattended notes of the teachers not only discourage them but also make your child careless and unmindful of the school as well as home discipline. Each such note of the teacher should be signed and proper action should be taken thereof willingly.
3. Encourage the child to talk to you in English and Hindi.
4. Help the child to come to school in proper uniform. Make sure that his/her shoes are properly polished.
5. In case the child has to remain absent from the school, send an application well in time.
6. Teach the child good etiquettes and manners.
7. Teach the child sense of responsibility by giving him/her some responsibilities at home.
8. If you have any serious problem with your child at home, inform to us, perhaps we can solve it together.
9. Make it a habit to take the child out with all other members of the family at least once in a month. It not only entertains the child but also makes him/her aware of his/her surroundings.
10. School is yours and any problem concerning education of your child should be brought to the notice of the Class Teacher/Principal without hesitation.
11. Always refer to the Annual Calendar for the parents-teachers meetings and find time to attend them. Coming to meet the teachers on days other than the parents-teachers meeting days creates problems for the school. Please avoid this at all costs.
12. Parents must not go to the class rooms to see the child for handing him/her over anything. Such things should be left with the gate security guard who will take it to the Principal.

13. The school does not believe in corporal punishment to the child for indiscipline, for not doing the work regularly or even misbehaviour or serious misconduct. As a practice a note is sent to the parents in the diary as a corrective measure in all such cases. In case of habitual delinquency, the school will resort to fine and in an extreme case parents may be requested to withdraw such children from the school.
14. Parents please ensure that all articles and personal belongings of the child bear his/her name, class, section etc. The school will not be responsible for unmarked articles claimed by a wrong person. Also if lost articles are not claimed within a week, the school will not be responsible for them.
15. A minimum advance notice of 24 hours in the form of written application to the office is imperative for issuing any certificate. Such certificates are, however, issued only during the working hours on school days after verifying the clearance of all dues.
16. Parents are requested not to give any money to the peons/ayas. If in emergency this to be resorted to, please insist on its receipt from the class teacher through the school diary.
17. Private tuitions by the school teachers are discouraged. Parents are requested not to approach them for this purpose.
18. Please do not insist on taking your child from school during school hours. He/ she may be kept at home if his/her presence is required there.
19. In emergency the child will be allowed to go home when desired by the parents only with the person who is authorised by them in writing.
20. Some of the schools being opened are new and the institutions may be undergoing some teething problems as these are housed in rented buildings. It will be possible for the school to serve the people best only if their ungrudging co-operation is available.
21. Please remember D.A.V. College Managing Committee is a voluntary organisation and depends on your charitable disposition for the development of the school. Your generous donation for its developmental programmes and helping the needy ones will be thankfully accepted.
22. All donations given to D.A.V. College Managing Committee, New Delhi, are exempted under Income Tax Act.